

South Carolina Department of Social Services  
Family Independence Program  
**GAS VOUCHER**

**This voucher is good for a gasoline purchase only, not to exceed \$40. Gas can be purchased during the time period indicated below.**

Valid From: \_\_\_\_\_ To: \_\_\_\_\_

Client's Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Program Type of the client to determine funding source:

☐ AP   ☐ DV   ☐ ER   ☐ FB   ☐ FC   ☐ FI   ☐ FM   ☐ FV   ☐ NC   ☐ TC   ☐ TS   ☐ YP

Signature of Case Manager/Designee: \_\_\_\_\_

DSS County Office: \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY APPROPRIATE STORE PERSONNEL:**

Store Name/Location: \_\_\_\_\_

Amount Purchased: \_\_\_\_\_

Date Purchased: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send a copy of the voucher and the completed DSS Form 3713, Authorization and Payment Invoice, to the appropriate county DSS office.

## INSTRUCTIONS FOR DSS FORM 3715

The Gas Voucher is good for a gasoline purchase only not to exceed \$40.

**Valid From Date:** Indicate the period of time the voucher is valid. Gas must only be purchased during this time frame.

**Client's Name:** Enter name of the client who will purchase gas.

**Case Number:** Enter the case number of the client.

**Program Type:** Check one program type for the client that corresponds to the program in which the client is participating.

**Signature of Case Manager/Designee:** The Case Manager or other responsible party must sign the voucher.

**DSS County Office:** Indicate the DSS county office that is authorizing the voucher in an effort to assist the service stations when preparing to invoice the county.

### **VENDOR MUST COMPLETE:**

**Store Name/Location:** Indicate the location of the store.

**Amount Purchased:** Indicate the amount of the gas purchase.

**Date Purchased:** Indicate the date of the gas purchase.

**Vendor Signature:** Vendor must sign the voucher.

The Vendor will send a copy of the voucher and a completed DSS Form 3713, Authorization and Payment Invoice, to the appropriate county DSS office.